



Schweizerische Eidgenossenschaft  
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Swiss Confederation

Innosuisse – Swiss Innovation Agency

## Guidelines for the submission of a « Salary Complement Request » associated with a BRIDGE Discovery proposal

The salary of the principal investigator of a BRIDGE Discovery project cannot be funded under the BRIDGE budget. However, applicants employed at a University of Applied Sciences (UAS) or the Centre Suisse d'Electronique et de Microtechnique (CSEM) can obtain salary remuneration for the time spent as principal investigator for a BRIDGE Discovery project directly from the Innosuisse. Application for this "Salary Complement" must be submitted at the same time as the proposal for the Discovery project via the mySNF platform <https://bridge.mysnf.ch>.

The following guidelines present the eligibility criteria, the possible remuneration and the procedures for submission and evaluation of such requests.

### Eligibility criteria

Applicants fulfilling the two following conditions may apply for a salary complement granted by the Innosuisse:

- They are employed on a part-time or full-time basis at a University of Applied Sciences (UAS) or the Centre Suisse d'Electronique et de Microtechnique (CSEM)

In a Discovery consortium, submitted by more than one applicant from different independent research groups (Art. 5b call document Discovery), applicants that have not been designated as principal investigator (Art 5d call document Discovery) of the consortium and fulfill the above condition may be eligible as additional PIs for the project management work, which must be done for their own institution.

### Salary conditions

The salary complement will be calculated on the basis of the [Implementing Provisions for Funding Innovation Projects](#), Art. 5 and 6 used by the Innosuisse for the calculation of payments due as R&D project contributions, at the employing institution and at the level of project manager.

### Submission of the request

The salary complement request must be submitted together with the associated Discovery project proposal via the electronic application platform <https://bridge.mysnf.ch>. The salary complement request specific form must be filled in English and contain the following information:

- Employer (UAS or CSEM)
- Position held and/or primary duties
- Full time equivalence employed by the UAS or the CSEM
- Full time equivalence (or number of hours per year) to be dedicated to the research activity described in the associated Discovery project proposal
- Duration of the project as described in the submitted Discovery proposal.

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#### Evaluation procedure

The BRIDGE Discovery proposal will be evaluated by the Evaluation Panel Discovery according to the evaluation procedure described in the call document for Discovery projects. If the result of the evaluation procedure for the associated proposal is a recommendation for funding, the request for the salary complement will be evaluated by the Innosuisse. The Innosuisse will take the final funding decision for the salary complement on the basis of its own rules and procedures, however pending a positive decision by the BRIDGE Steering Committee on the associated Discovery project.

The final decision concerning the salary complement request will be communicated to the applicant at the same time as the decision concerning the associated Discovery project in the form of an appealable ruling.

#### Payment of the salary complement grant

80 % of the salary complement grant awarded by the Innosuisse will be paid in two instalments to the employing institution. A request for payment must be submitted by the request author to the Innosuisse (independently from payment of the instalments for the Discovery project) in order to trigger payment of each instalment. The final 20 % will be paid upon approval of the final financial report.

#### **For further information:**

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