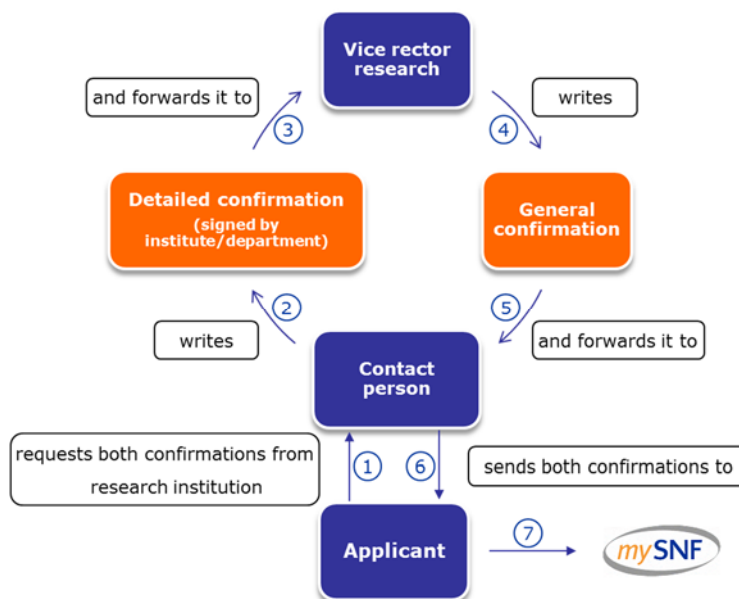


Introductory remarks: The SNSF awards PRIMA grants to excellent female researchers who wish to conduct, manage and lead their own independent project at a Swiss higher education institution or at a research institution outside the higher education sector. PRIMA grants are not intended to simply support additional researchers at postdoctoral level. Only very talented and outstanding researchers with a high potential for a professorship shall be supported.

The written confirmation of the research institution consists of two separate letters:

1. Detailed confirmation of the research institution signed by the contact person mentioned in the application and the head of the institute/department. This letter refers to the obligations which are stated in the PRIMA regulations, in particular article 8 and article 12.
2. General confirmation of the vice rectorate for research (or equivalent)



The directorate of the institute/department should forward the detailed confirmation of the research institution (point 1) to the vice-rectorate for research in order to receive the general confirmation (point 2). Then, the contact person at the research institution should send both confirmations to the applicant for a timely submission of the application.

Both confirmations must follow the text template provided below and be written on paper using the official letterhead of the research institution. They **must be added to the application** and will only be regarded as complete if all the points relevant to the application are addressed.

1. Detailed confirmation of the research institution

The **[name institute/department]** confirms its intention towards **[name applicant]**, to adhere to the obligations listed below should a PRIMA grant be awarded by the SNSF for the proposal entitled **[project title]**.

The research institution commits itself to host the principal investigator (PI) for the duration of her PRIMA grant and to:

- integrate the PI in the research institution and to provide working space;
- support the PI in the management of her team and to provide administrative assistance to the PI;
- provide research support to the PI and her team members throughout the duration of the project, in particular as regards a commensurate share of the funding of research expenses (e.g. material, equipment, personnel, travel, etc.) and access rights to infrastructures, equipment, and other services as necessary for conducting the research **[please specify]**;
- guarantee the necessary scientific independence of the PI, in particular as regards the:
 - realisation of the project under the scientific guidance of the PI;
 - selection and supervision of other team members;
 - use of the budget to achieve the scientific objectives of the project;
 - authority to publish as senior author and to invite as co-authors only those who have contributed substantially to the reported work;
- offer the PI career prospects and in particular inform about job openings in her field of competence.

[The following points should be addressed, IF APPLICABLE]

- For the requested PhD position the due completion of the doctoral thesis is guaranteed on expiry of the grant or in the event of the project being prematurely abandoned.
- The official supervisor of the doctoral thesis at **[name institute/department]** will be **[name]**.
- *[In case of medical researchers doing clinical work]* **[name applicant]** can devote for the first two years of the grant at least 80 % of work-time percentage to the project.

[The following points MUST be addressed]

- Statement on the general interest of the research institution with regard to the PI and her research project/field as well as possible synergies.
- Statement on the project's autonomy compared to other ongoing research objectives at the research institution.
- **[Further comments if desired]**

[Name, signature; signed by the contact person mentioned in the application and the head of the institute/department]

2. General confirmation of the vice rectorate for research

The executive board of the **[name of the research institution]** supports the application of **[name applicant]** for a PRIMA grant and warrants the necessary conditions for the successful conduct of the research project pursuant to the letter of the **[name institute/department]**.

[Further comments if desired]

[Name, signature; signed by the vice-rector for research or equivalent]