

## Explanations to “NCCR 7<sup>th</sup> Progress Report - Cover Sheet”

1. The summary should provide an overview of the most important highlights, breakthroughs, and innovations etc. of the NCCR over the last three years, as well as its position with respect to international competitors.
2. The current structure of the NCCR and the integration efforts should be presented. The results on the different levels (e.g. the NCCR as a whole, work packages, individual projects) are to be presented in the chapter 2.2.
3. The results since the start of the current phase should be presented depending on the level they have been achieved (sub-units), e.g. the NCCR as a whole, work package, individual projects, research groups. The reporting format is to be homogeneous. In particular each sub-unit should also discuss
  - (1) its contributions of research to the upper level and
  - (2) its collaborative components.
  - (3) Furthermore, the most relevant publications resulting from the NCCR should be presented just after each individual report (max. 15, the most important marked by an \*).
4. Please divide Chapter 3 in two parts:

In part 1, the activities since the last report should be addressed.

In part 2, report major achievements within the whole range of this domain over the last three years:

  - a) knowledge transfer to the research community: self-assessment of the publication activity, contributions at congresses/fairs, co-operations and the participation in EU programmes;
  - b) knowledge transfer to and exchange with business/administration/decision makers, including mandated research, CTI-projects etc.;
  - c) application/exploitation and commercialisation of new ideas;
  - d) (*if applicable*) acquired intellectual property rights, e.g. patents, licensing.

Discuss these achievements in relation to the objectives defined in the current contract, and present lessons learnt.
5. Please divide Chapter 4 in two parts:

In part 1, report activities since the last report in the domains of education/training and advancement of women.

In part 2, report the major achievements in this domain over the last three years (e.g. chances of NCCR students on the academic and private job market, increasing number of female scientists, successful career promotion), also related to the objectives defined in the current contract, and present lessons learnt.

6. Please divide Chapter 5 in two parts:  
In part 1, report activities since the last report. **Please inform** the SNSF also about
  - a) planned activities, e.g. media conferences, open days, etc. (incl. dates)
  - b) topics (“stories”) to be published in non-academic publication or conveyed in radio and TV programmes, as well as particularly interesting research findings.In part 2, assess the achievements in this domain related the objectives and measures outlined in the current contract or the communication strategy, and present lessons learnt.
7. Report on the state of the implementation of the planned structural measures. The structural plans for the next funding period are to be presented in the Pre-Proposal.
8. Short activity report on the NCCR bodies since the last report. Staff turnover in high positions, adaptation of the organisation structure and of the procedures.
9. All data providing the basis for the specified lists must be entered in NIRA. The SNSF will print these lists itself; they don’t need to be submitted on paper.
10. These reports **shall be signed by the NCCR Director** and be **submitted to the SNSF**.
11. The comments should elucidate the financial situation, e.g. origin of third party funding, justifying major deviations from the former budget in particular regarding the reserve of the SNSF-funding. If a substantial reserve of the SNSF-funding is available, the planned use of it has to be specified and justified. See also “*Budgetrichtlinien/Directives budgétaires*” point 6.

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