**Scientific Exchanges**

**Room and board costs for scientific visits**

**Confirmation of receipt**

* The “confirmation of receipt” certifies that the recipient received the blanket amount for room and board costs for his/her scientific visit.
* A detailed accounting of the room and board expenses during the stay is **not necessary** in this case.
* The SNSF covers amounts of up to CHF 3’000 per month (CHF 3’500 for lower-income countries). For a visit which begins and/or ends during a month, the lump sum must be calculated pro rata to the monthly amount (e.g. for a visit lasting 70 days (2 months + 10 days), the contribution will amount to a maximum of (2x3’000) + (10/30x3’000) =7’000). For the calculation, please **always** consider that a month has 30 days.
* Please [click here](http://www.oecd.org/dac/stats/documentupload/DAC%20List%20of%20ODA%20Recipients%202014%20final.pdf) to open the list of lower-income countries.
* The “confirmation of receipt” is part of the financial report.

Proposal number

Name of the main applicant

Name of the recipient (if different)

Place of work (recipient)

(Home institution, city and country)

Duration of the visit from       to

Comments

I,      , herewith confirm that I have received the sum of CHF       as a contribution to the room and board costs for my visit at      .

Date

Name of the recipient (block letters)

Signature of the recipient

Date

Signature and stamp of the financial

administration