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Organisational regulations of the Specialised Committee Careers

issued on 11 March 2008

The National Research Council,

based on Article 18 paragraph 2 of the Organisational Regulations of the National Research Council

hereby issues the following Regulations:

Article 1 Scope

These Regulations define the organisation and competencies of the Specialised Committee Careers¹ (hereinafter "the Specialised Committee").

Article 2 Composition, secretariat

¹ The Specialised Committee is chaired by the President. The Vice President deputises for the President if the latter is absent.

² The Specialised Committee consists of no less than eight and no more than twelve members. At least seven members must also be members of the Research Council. All members of the Presiding Board of the Specialised Committee must also be members of the Research Council.²

³ The Specialised Committee includes at least one member and at the most three members from each of the funding divisions I-IV.³

⁴ The composition of the Specialised Committee must be aimed at achieving an equal representation of genders and a balanced representation of the different scientific fields and funding schemes.

⁵ The scientific secretariat is run by the Administrative Offices. The scientific officers attend meetings in an advisory function, in particular when work they are processing is discussed.

¹ Editorial amendment of 1 July 2012 in accordance with the new terminology, in force with immediate effect. This change is also reflected in the title of these Regulations.

² Changed based on the Research Council decision of 13 February 2018, comes into force immediately.

³ Changed based on the Research Council decision of 13 February 2018, comes into force immediately.

Article 3 Competencies

Based on the Statutes and the Organisational Regulations of the National Research Council, the Specialised Committee is responsible for the following tasks, in particular:

- a. Developing a long-term strategy for the SNSF's career funding⁴ in consultation with research policy partners, taking account of the national and international context and, in particular, developments in Europe;
- b. Establishing the principles for the creation of new and the adaptation or discontinuation of existing funding schemes;
- c. Ensuring the coherence and complementarity of the different career funding measures and schemes;
- d. Responsibility for the budget of the individual career funding schemes;⁵
- e. Responsibility for the evaluation of applications in the area of career funding (including the appointment of Evaluation Commissions and the inclusion and support of further career funding evaluation bodies);
- f. Responsibility for providing SNSF evaluation services to third parties within the scope of career funding;
- g. Preparatory work prior to the election of members of the Specialised Committee and its President (Article 18, paragraphs 3 and 4 of the Organisational Regulations of the Research Council; Article 4bis Election Regulations of the Research Council).
- h. Evaluation Commissions: election of president and vice president, election of members from within the Research Council and non-permanent external members;⁶
- i. Evaluation Commissions: preparing and submitting recommendations for the election of permanent external members to the Research Council. ⁷

Article 3bis Composition and election of Evaluation Commissions⁸

¹ The appointment, competency and composition of the evaluation commissions are governed by the provisions of the Organisational Regulations of the National Research Council (Article 20 et seq). The Specialised Committee must be represented in the Evaluation Commission. The president of the Evaluation Commission is generally a member of the Specialised Committee or a member of the Research Council.⁹

² Members of the Research Council may be appointed to an Evaluation Commission at any time in consultation with the funding divisions. They are elected by the Specialised Committee. The period of office of members of the Research Council in Evaluation Commissions is limited to 8 years. This period of office and the period of office as a member of the Research Council must not exceed 12 years overall. The start date of the period of office as a member of the Research Council is the relevant date.

³ The election of permanent and non-permanent members of the Evaluation Commissions who are not members of the Research Council is governed by the following provisions:

⁴ Editorial amendment of 1 July 2012 in accordance with the new terminology, in force with immediate effect. This change is also reflected in the title of these Regulations.

⁵ Changed based on the Research Council decision of 24 November 2009, comes into force immediately.

⁶ Inserted based on the Research Council's decision of 10 May 2017, comes into effect immediately.

⁷ Inserted based on the Research Council's decision of 10 May 2017, comes into force immediately.

⁸ Inserted based on the Research Council's decision of 10 May 2017, comes into force immediately.

⁹ Changed based on the Research Council decision of 13 February 2018, comes into force immediately.

- a. Non-permanent members are elected by the Specialised Committee at the recommendation of the president of the relevant Evaluation Commission. Given the approval of the president of the Specialised Committee, non-permanent members may be assigned to participate in a forthcoming evaluation before they are officially elected. By electing them, the Specialised Committee officially confirms their participation in the evaluation and, provided they have the right qualifications, in Evaluation Commissions of the Specialised Committee for a maximum period of 8 years (pool of non-permanent members of the Evaluation Commission of the Specialised Committee).
- b. Permanent members are proposed for election to the Presiding Board of the Research Council by the president of the Specialised Committee based on a recommendation from the relevant Evaluation Commission. The period of office of permanent members is limited to 8 years. Given the approval of the president of the Specialised Committee, they may be assigned to participate in a forthcoming evaluation before they are officially elected.

⁴ Elections pursuant to paragraphs 2 and 3 are held once a year (usually in December).

Article 4 Final competencies

The Specialised Committee may ask the Presiding Board of the Research Council to assign final competencies. Such competencies may be assigned to the Specialised Committee, to its president, to referees or to the scientific secretariat. The competencies are set out in an Annex to these Regulations.

Article 5 Meetings

¹ The dates of meetings of the Specialised Committee shall be set in accordance with the meeting calendar of the Research Council.

² Depending on the current workload, the Specialised Committee may cancel individual meetings or hold additional meetings on other dates.

³ The local Research Commissions, the SNSF Fellowship Commission¹⁰ and other evaluation bodies and institutions appointed by the SNSF in the context of career funding are invited to a meeting of the Specialised Committee at least once a year to discuss financial and strategic matters, in particular.

Article 6 Entry into force

These Regulations enter into force on 1 April 2008.

¹⁰ Amendment of 12 December 2016, in force with immediate effect: the SFGBM was officially disbanded on 31 December 2014.